



Eastern Kern

Air Pollution Control District

Glen E. Stephens, P.E.
Air Pollution Control Officer

September 14, 2018

Board of Directors
Eastern Kern APCD
2700 "M" Street, Suite 302
Bakersfield, CA 93301

SUBJECT: Proposed Agreement with Joel Craig, Environmental Consultant for Data Processing, Training, et al. at the Ridgecrest Air Monitoring Station

Honorable Board:

Upgrade of the Eastern Kern Air Pollution Control District (District) Ridgecrest Air Monitoring Station was completed and fully operation in November 2017. The final approvals for the site from the California Air Resources Board (CARB) and United States Environmental Protection Agency (EPA) were received in April 2018 and June 2018, respectively. For past year the District retained Joel Craig, Environmental Consultant to train and assist District Staff processing, analyzing, assuring data is transmitted to ARB and EPA.

The work Mr. Craig finished during the past year was outstanding; therefore, the District would like to continue to utilize Mr. Craig expertise for data processing, analyzation, and transmission to ARB and EPA. Additionally, the District will utilize Mr. Craig for an additional project to have air monitoring data available on the District's website.

Based on the complexity of data processing, analyzation, and transmission, it is not feasible to utilize District staff for this task. Therefore, the District is proposing a three year agreement with Mr. Craig, at a rate of \$17,000 per year. The total cost of the Agreement is not to exceed \$51,000.

IT IS RECOMMENDED your Board approve and authorize Chairman to sign Agreement No. 09-001-2018 with Joel Craig, Environmental Consultant.

Sincerely,

Glen E. Stephens, P.E.
Air Pollution Control Officer

GES:tf
Attachment